

**ELLWOOD CITY BOROUGH COUNCIL**  
**REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS**  
**January 20, 2026**

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**MINUTES**

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**CALL TO ORDER**

President Brad OviaI called the meeting to order.

**ROLL CALL**

Present: Mr. Celli, Mr. Johnson, Ms. Lamenza, Mr. Mancini, Ms. Williams, and Mr. OviaI

Also Present: Solicitor Ryan Long

Absent: Mr. Cragle and Mayor Anthony Court

**INVOCATION** – Thomas Topar, Word Alive

**PLEDGE OF ALLEGIANCE**

**VISITORS**

None

**COMMUNICATIONS**

**APPROVAL OF MINUTES:**

Special Meeting 12/2/25, Regular Meeting 12/15/25

A motion was made by Ms. Lamenza, seconded by Mr. Johnson, to approve the Minutes of the Special Meeting held 12/2/25 and the Regular Meeting held 12/15/25 as submitted. Voice vote; all in favor. Motion carried.

**APPROVAL OF VOUCHERS:**

Pre-Paid Voucher List 1/16/26 and List of Vouchers to be Paid dated 1/16/26

A motion was made by Mr. Celli, seconded by Mr. Mancini to approve the Pre-Paid Voucher List dated 1/16/26, in the amount of \$634,101.77, and the List of Vouchers to be Paid dated 1/16/26, in the amount of \$273,659.83. Roll call vote. All in favor with Ms. Williams abstaining from Pre-Paid PO ID #'s 26-00013 (ck#64844), 26-00011 (ck#64855), and 25-01917 (ck# 64808). Motion carried.

**DEPARTMENTAL REPORTS:**

A motion was made by Ms. Williams, seconded by Mr. Mancini, to approve the Departmental Reports, as submitted. Voice vote; all in favor. Motion carried.

**BID OPENINGS**

**ORDINANCES**

1. Code Book Updates

A motion was made by Ms. Williams, seconded by Mr. Celli, to adopt an ordinance, as submitted, approving the editing and inclusion of certain ordinances and resolutions as parts of the various component codes of the codified ordinances. Voice vote; all in favor. Motion carried.

**RESOLUTIONS**

**APPOINTMENTS/RESIGNATIONS**

**COMMITTEES OF COUNCIL**

Finance: (Williams, Celli, Lamenza)

1. Adopt REVISED Tentative 2026 Budget

A motion was made by Ms. Williams, seconded by Mr. Mancini, to adopt the REVISED tentative 2026 Budget, as submitted, establishing the tax rate at 11.75

mills, and authorize the Borough Secretary to advertise the Budget and place it on display. Roll call vote. All in favor, except Mr. Johnson. Motion carried, 5-1.

2. Donation – Lawrence Co. Tourist Promotion Agency, \$100  
*This item was pulled from the Agenda.*
3. Donation – EC Area Historical Society, \$2500  
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to approve the donation in the amount of \$2500 to the EC Area Historical Society. This amount will be paid from the General Fund. Roll call vote; all in favor. Motion carried.
4. 2026 IRS Mileage Reimbursement Rate – 72.5 cents per mile  
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to adopt the 2026 IRS Mileage Reimbursement Rate of 72.5 cents per mile. Roll call vote. All in favor. Motion carried.
5. 2026 Monthly Transfer - \$120,833.33 to General Fund from Electric Fund  
A motion was made by Ms. Williams, seconded by Ms. Lamenza, to approve the 2026 monthly transfer in the amount of \$120,833.33 to the General Fund from the Electric Fund. Roll call vote; all in favor. Motion carried.
6. Transfer - \$46,202 to Electric Capital Reserve from Electric Fund  
The Electric Usage Sold in 2025 was 46,202,192 kwh. Borough Ordinance #2211, Section 38: **Purchase Power Adjustment** states that one mill (.001) per kilowatt hour is charged for the purpose of capital improvements. Therefore, a motion was made by Ms. Williams, seconded by Mr. Celli, to transfer \$46,202 to the Electric Capital Reserve Fund from the Electric Fund. This entry shall be reflected on the books for 2025. Roll call vote; all in favor. Motion carried.
7. Transfer - \$75,000 to General Capital Reserve Fund from General Fund  
A motion was made by Ms. Williams, seconded by Mr. Johnson, to approve the transfer in the amount of \$75,000 to the General Capital Reserve Fund from the General Fund. This entry shall be reflected on the books for 2025. Roll call vote; all in favor. Motion carried.
8. Transfer - \$239,670 to General Fund from the ALS Fund  
A motion was made by Ms. Williams, seconded by Mr. Mancini, to approve the 2026 transfer in the amount of \$239,670 to the General Fund from the ALS Fund. Roll call vote; all in favor. Motion carried.

**Health/Public Safety: (Cragle, Lamenza, Ovia)**

1. EC Area Public Library – “Touch a Truck” Event & Wine Walk  
A motion was made by Mr. Celli, seconded by Mr. Johnson, to approve the following:
  - the request by the EC Area Public Library to close Lawrence Avenue from 4<sup>th</sup> – 5<sup>th</sup> Street on May 16 from 8 – 1pm for a “Touch a Truck” event
  - the request by the EC Area Public Library to close Lawrence Avenue from 4<sup>th</sup> Street to 6<sup>th</sup> Street on August 8 from 3:30-7:30pm (actual event is 4:30pm-7:30pm) for a wine and food truck fundraiser. It is also requested to approve suspending Part 6, Chapter 606, of the Codified Ordinance Book pertaining to open containers. This suspension only applies to participants of the library fundraiser event. Event insurance shall be purchased, naming the Borough of Ellwood City as an additional named insured. All necessary State and County permits shall be in place for this event.

Voice vote; all in favor. Motion carried.

**Public Works: (Celli, Mancini, Ovia)**

1. Approve Quote – Hunter Truck - \$18,530  
A motion was made by Mr. Celli, seconded by Ms. Williams, to approve the quote from Hunter Truck in the amount of \$18,530.47 to make repairs to the 2012 Peterbilt. This amount will be paid from the General Fund. Roll call vote; all in favor. Motion carried.
2. Approve Quote (Ratify) – Progressive Diesel Injection - \$8,181.19  
A motion was made by Mr. Celli, seconded by Ms. Lamenza, to ratify approving the quote from Progressive Diesel Injection in the amount of \$8,181.19 to make repairs to the 2015 Peterbilt. This amount will be paid from the General Fund. Roll call vote; all in favor. Motion carried.

**Utilities: (Williams, Celli, Cragle)**

1. Approve Quote – Chalmers & Kubeck - \$89,000  
A motion was made by Ms. Lamenza, seconded by Ms. Williams, to approve the quote from Chalmers & Kubeck in the amount of \$89,000 to make repairs to the #4 rotor at the wastewater treatment plant. This amount will be paid from the Sewage Collection System Fund (\$58,000) and the Sewage Fund (\$31,000). Roll call vote; all in favor. Motion carried.

**Parks/Recreation: (Mancini, Johnson, Ovia)**

1. 5K Run  
A motion was made by Mr. Mancini, seconded by Ms. Williams, to approve the request to hold a 5K Run on August 15 from 6:30am – Noon (run starts at 9am) in Ewing Park. Voice vote; all in favor. Motion carried.
2. Field Requests – EC Recreational Fastpitch Softball  
A motion was made by Mr. Johnson, seconded by Mr. Mancini, to approve the following:
  - the request by the EC Recreational Fastpitch Softball to use Merit Book from March 1 – November 30, M-F, 4-9pm
  - the request by the EC Recreational Fastpitch Softball to use the Women’s Field at Stiefel Park from March 1 – November 30, M-Sun, 10am-10pmVoice vote; all in favor. Motion carried.
4. EC Cross Country Boosters – Color Run  
A motion was made by Mr. Celli, seconded by Mr. Mancini, to approve the request by the EC Cross Country Boosters to hold a 1 mile “Color Run” in Ewing Park on June 13 from 8-12pm. It is further requested to use the changing facilities at the Veterans Memorial Swimming Pool. Voice vote; all in favor. Motion carried.
5. Wine & Bourbon Walk  
A motion was made by Ms. Williams, seconded by Mr. Mancini, to approve the request by the Masonic Lodge 599, to hold the annual Wine & Bourbon Walk May 9 on Lawrence Avenue from 4<sup>th</sup> – 8<sup>th</sup> Street from noon – 4pm and to utilize the gravel lot in the 500 block of Lawrence Avenue to park food trucks during the event. Also, to allow the use of an electric golf cart for the purpose of picking up orders from the locations and delivering them back to the Mason Lodge for pick up. Further, to approve suspending Part 10, Chapter 1066, subsection 1066.03 (a) of the Codified Ordinance Book pertaining to the prohibition of alcohol. This suspension only applies to participants of the Wine & Bourbon Walk event. Event insurance shall be purchased, naming the Borough of Ellwood City as an additional named insured. All necessary Borough, State and County permits shall be in place for this event. Voice vote; all in favor. Motion carried.
6. Field Requests – EC Girls Softball & ECABF

A motion was made by Ms. Williams, seconded by Mr. Mancini to approve the following:

- the request by the EC Girls Softball to use the Girls field in Stiefel Park from March 1 – October 31, Sun-Sat, 10am-10pm
- the request by the EC Girls Softball to use the Men’s & Women’s fields in Stiefel Park from July 10-12, Sun-Sat, 7am-10pm for a tournament.
- the request by the EC Girls Softball to use the Southwest corner of the multi-purpose field in Stiefel Park from March 1 – October 31, Mon-Fri, 3pm-9pm.
- the request by the ECABF to use Rosannah field and the Men’s Field in Stiefel Park from March 16 – November 20, M-F, 12p-10p and Sat/Sun 8a-10pm

Voice vote; all in favor. Motion carried.

**Administration/Personnel: (Lamenza, Cragle, Williams)**

1. Appointment – Rick Myers (Emergency Management Coordinator)  
A motion was made by Ms. Lamenza, seconded by Mr. Johnson, to appoint Rick Myers as the Borough’s Emergency Management Coordinator at the salary of \$10,000. Roll call vote; all in favor. Motion carried.
2. Herbert, Rowland, & Grubic, Inc. (HRG) – 2026 Fee Schedule  
*This item was pulled from the agenda.*
3. Waltz Family Group Fee Schedule  
A motion was made by Ms. Lamenza, seconded by Mr. Celli, to approve the 2026 fee schedule submitted by Waltz Family Group for sewage enforcement related activities. Roll call vote; all in favor. Motion carried.
4. Employment – Victoria Kincaid (Crossing Guard)  
A motion was made by Ms. Williams, seconded by Mr. Johnson, to approve the employment of Victoria Kincaid as school crossing guard at the rate of \$15.00 per hour, contingent upon the successful completion of all background checks and clearances. Roll call vote; all in favor. Motion carried.
5. Advertise Employment – Borough Manager  
A motion was made by Ms. Williams, seconded by Mr. Mancini, to advertise the position of Borough Manager. Roll call vote; all in favor. Motion carried.
6. Advertise Employment – Code Enforcement Officer  
A motion was made by Ms. Lamenza, seconded by Mr. Mancini, to advertise the position of Code Enforcement Officer. Roll call vote; all in favor. Motion carried.
7. Policy – Penny Production Cessation  
A motion was made by Ms. Lamenza, seconded by Mr. Mancini, to adopt a “Penny Production Cessation Policy”, as submitted. Roll call vote. All in favor, except Mr. Mancini. Motion carried, 5-1.

**Community Development/Buildings: (Ovial, Celli, Johnson)**

1. Sewer Tap – 470 State Route 288 (Franklin Twp.)  
A motion was made by Mr. Celli, seconded by Ms. Williams, to approve the following sewer tap:

Austin Coburn, 470 State Route 288 (Franklin Twp.) – 1 tap, \$1,000

Roll call vote; all in favor. Motion carried.

2. Exclusion from Beaver County CDBG Program  
A motion was made by Mr. Celli, seconded by Ms. Williams, to exclude the Borough from the Beaver County Community Development Block Grant Entitlement Program and continue to receive funds from the PA Department of Community and Economic Development as an entitlement community under Act 179. Voice vote; all in favor. Motion carried.

**Blight: (Johnson, Mancini, Lamenza)**

**Technology: (Cragle, Johnson, Mancini)**

1. E-Safe Partners – Master Service Agreement  
A motion was made by Ms. Williams, seconded by Mr. Mancini, to approve the Master Service Agreement from E-Safe Partners, as submitted. Roll call vote; all in favor. Motion carried.
2. E-Safe Partners – IT Management & Support Agreement  
A motion was made by Ms. Williams, seconded by Mr. Celli, to approve the IT Management and Support Agreement from E-Safe Partners, as submitted. The cost for this service is \$1,075 per month. This amount will be paid from the General, Electric, & Sewage Funds. Roll call vote; all in favor. Motion carried.
3. E-Safe Partners – Computer Server  
A motion was made by Ms. Lamenza, seconded by Ms. Williams, to approve the quote in the amount of \$9,313 from E-Safe Partners for the purchase, installation, licensing, etc. of a new computer server. This amount will be paid from the General, Electric, & Sewage Funds. Roll call vote; all in favor. Motion carried.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**MAYOR’S REPORT**

**MANAGER’S REPORT**

**ANNOUNCEMENTS**

Borough residents may drop off live Christmas trees (decorations removed) at Stiefel Park now through January 31  
Picnic shelter reservations will begin on the fourth Monday in **February** (Feb. 23) for Borough residents and beginning  
on the fourth Monday in **March** (Mar. 23) for non-Borough residents  
Special Council Meeting – February 9, 5:45pm – Adopt revised 2026 Budget

**ADJOURNMENT**

There being no further business, the meeting adjourned on a motion by Mr. Celli, seconded by Ms. Williams. Voice vote; all in favor. Motion carried.

**EXECUTIVE SESSION**

Police Grievances

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Linda M. List  
Borough Secretary