

**ELLWOOD CITY BOROUGH COUNCIL  
REGULAR MEETING – 6:00 P.M. – COUNCIL CHAMBERS  
January 20, 2026**

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**AGENDA/MOTION SHEET**

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**I. OPENING EXERCISES:**

- A) Call to Order
- B) Roll Call
- C) Invocation – Thomas Topar, Word Alive
- D) Pledge of Allegiance
- E) Visitors
- F) Communications

**II. APPROVAL OF MINUTES:**

Special Meeting 12/2/25, Regular Meeting 12/15/25

A motion would be in order to approve the Minutes of the Special Meeting held 12/2/25 and the Regular Meeting held 12/15/25 as submitted.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**III. APPROVAL OF VOUCHERS:**

Pre-Paid Voucher List 1/16/26 and List of Vouchers to be Paid dated 1/16/26

A motion would be in order to approve the Pre-Paid Voucher List dated 1/16/26, in the amount of \$634,101.77, and the List of Vouchers to be Paid dated 1/16/26, in the amount of \$273,659.83.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**IV. DEPARTMENTAL REPORTS:**

A motion would be in order to approve the Departmental Reports, as submitted.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**V. BID OPENINGS**

**VI. ORDINANCES**

**1. Code Book Updates**

A motion would be in order to adopt an ordinance, as submitted, approving the editing and inclusion of certain ordinances and resolutions as parts of the various component codes of the codified ordinances.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**VII. RESOLUTIONS**

**VIII. APPOINTMENTS/RESIGNATIONS**

**IX. COMMITTEES OF COUNCIL**

**Finance: (Williams, Celli, Lamenza)**

1. Adopt REVISED Tentative 2026 Budget/Advertise Tax Rate Ordinance

A motion would be in order to adopt the REVISED tentative 2026 Budget, as submitted, establishing the tax rate at 11.75 mills, and authorize the Borough Secretary to advertise the tax rate ordinance and the Budget and place it on display.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

2. Donation – Lawrence Co. Tourist Promotion Agency, \$100

A motion would be in order to approve the donation in the amount of \$100 to the Lawrence Co. Tourist Promotion Agency. This amount will be paid from the General Fund.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

3. Donation – EC Area Historical Society, \$2500

A motion would be in order to approve the donation in the amount of \$2500 to the EC Area Historical Society. This amount will be paid from the General Fund.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

4. 2026 IRS Mileage Reimbursement Rate – 72.5 cents per mile

A motion would be in order to adopt the 2026 IRS Mileage Reimbursement Rate of 72.5 cents per mile.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

5. 2026 Monthly Transfer - \$120,833.33 to General Fund from Electric Fund

A motion would be in order to approve the 2026 monthly transfer in the amount of \$120,833.33 to the General Fund from the Electric Fund.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

6. Transfer - \$46,202 to Electric Capital Reserve from Electric Fund  
The Electric Usage Sold in 2025 was 46,202,192 kwh. Borough Ordinance #2211, Section 38: **Purchase Power Adjustment** states that one mill (.001) per kilowatt hour is charged for the purpose of capital improvements. Therefore, a motion would be in order to transfer \$46,202 to the Electric Capital Reserve Fund from the Electric Fund. This entry shall be reflected on the books for 2025.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

7. Transfer - \$75,000 to General Capital Reserve Fund from General Fund  
A motion would be in order to approve the transfer in the amount of \$75,000 to the General Capital Reserve Fund from the General Fund. This entry shall be reflected on the books for 2025.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

8. Transfer - \$239,670 to General Fund from the ALS Fund  
A motion would be in order to approve the 2026 transfer in the amount of \$239,670 to the General Fund from the ALS Fund.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Health/Public Safety: (Cragle, Lamenza, Ovia)**

1. EC Area Public Library – “Touch a Truck” Event  
A motion would be in order, to approve the request by the EC Area Public Library to close Lawrence Avenue from 4<sup>th</sup> – 5<sup>th</sup> Street on May 16 from 8 – 1pm for a “Touch a Truck” event.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

2. EC Public Library – Wine Walk Fundraiser  
A motion would be in order to approve the request by the EC Area Public Library to close Lawrence Avenue from 4<sup>th</sup> Street to 6<sup>th</sup> Street on August 8 from 3:30-7:30pm (actual event is 4:30pm-7:30pm) for a wine and food truck fundraiser. It is also requested to approve suspending Part 6, Chapter 606, of the Codified Ordinance Book pertaining to open containers. This suspension only applies to participants of the library fundraiser event. Event insurance shall be purchased, naming the Borough of Ellwood City as an additional named insured. All necessary State and County permits shall be in place for this event.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Public Works: (Celli, Mancini, Ovia)**

1. Approve Quote – Hunter Truck - \$18,530  
A motion would be in order to approve the quote from Hunter Truck in the amount of \$18,530.47 to make repairs to the 2012 Peterbilt. This amount will be paid from the General Fund.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

2. Approve Quote (Ratify) – Progressive Diesel Injection - \$8,181.19  
A motion would be in order to ratify approving the quote from Progressive Diesel Injection in the amount of \$8,181.19 to make repairs to the 2015 Peterbilt. This amount will be paid from the General Fund.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Utilities: (Williams, Celli, Cragle)**

1. Approve Quote – Chalmers & Kubeck - \$89,000  
A motion would be in order to approve the quote from Chalmers & Kubeck in the amount of \$89,000 to make repairs to the #4 rotor at the wastewater treatment plant. This amount will be paid from the Sewage Fund.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Parks/Recreation: (Mancini, Johnson, Ovia)**

1. 5K Run  
A motion would be in order to approve the request to hold a 5K Run on August 15 from 6:30am – Noon (run starts at 9am) in Ewing Park.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

2. Field Request – EC Recreational Fastpitch Softball  
A motion would be in order to approve the request by the EC Recreational Fastpitch Softball to use Merit Book from March 1 – November 30, M-F, 4-9pm.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

3. Field Request – EC Recreational Fastpitch Softball  
A motion would be in order to approve the request by the EC Recreational Fastpitch Softball to use the Women’s Field at Stiefel Park from March 1 – November 30, M-Sun, 10am-10pm.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

4. EC Cross Country Boosters – Color Run

A motion would be in order to approve the request by the EC Cross Country Boosters to hold a 1 mile “Color Run” in Ewing Park on June 13 from 8-12pm. It is further requested to use the changing facilities at the Veterans Memorial Swimming Pool.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

5. Wine & Bourbon Walk

A motion would be in order to approve the request by the Masonic Lodge 599, to hold the annual Wine & Bourbon Walk May 9 on Lawrence Avenue from 4<sup>th</sup> – 8<sup>th</sup> Street from noon – 4pm and to utilize the gravel lot in the 500 block of Lawrence Avenue to park food trucks during the event. Also, to allow the use of an electric golf cart for the purpose of picking up orders from the locations and delivering them back to the Mason Lodge for pick up. Further, to approve suspending Part 10, Chapter 1066, subsection 1066.03 (a) of the Codified Ordinance Book pertaining to the prohibition of alcohol. This suspension only applies to participants of the Wine & Bourbon Walk event. Event insurance shall be purchased, naming the Borough of Ellwood City as an additional named insured. All necessary Borough, State and County permits shall be in place for this event.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

6. Field Request – EC Girls Softball

A motion would be in order to approve the request by the EC Girls Softball to use the Girls field in Stiefel Park from March 1 – October 31, Sun-Sat, 10am-10pm.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

7. Field Request – EC Girls Softball

A motion would be in order to approve the request by the EC Girls Softball to use the Men’s & Women’s fields in Stiefel Park from July 10-12, Sun-Sat, 7am-10pm for a tournament.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

8. Field Request – EC Girls Softball

A motion would be in order to approve the request by the EC Girls Softball to use the Southwest corner of the multi-purpose field in Stiefel Park from March 1 – October 31, Mon-Fri, 3pm-9pm.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

9. Field Request – ECABF  
A motion would be in order to approve the request by the ECABF to use Rosannah field and the Men’s Field in Stiefel Park from March 16 – November 20, M-F, 12p-10p and Sat/Sun 8a-10p

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Administration/Personnel: (Lamenza, Cragle, Williams)**

1. Appointment – Rick Myers (Emergency Management Coordinator)  
A motion would be in order to appoint Rick Myers as the Borough’s Emergency Management Coordinator at the salary of \$10,000.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

2. Herbert, Rowland, & Grubic, Inc. (HRG) – 2026 Fee Schedule  
A motion would be in order to

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

3. Waltz Family Group Fee Schedule  
A motion would be in order to approve the 2026 fee schedule submitted by Waltz Family Group for sewage enforcement related activities.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

4. Employment – Victoria Kincaid (Crossing Guard)  
A motion would be in order to approve the employment of Victoria Kincaid as school crossing guard at the rate of \$15.00 per hour, contingent upon the successful completion of all background checks and clearances.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

5. Advertise Employment – Borough Manager  
A motion would be in order to advertise the position of Borough Manager.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

6. Advertise Employment – Code Enforcement Officer  
A motion would be in order to advertise the position of Code Enforcement Officer.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

7. Policy – Penny Production Cessation

A motion would be in order to adopt a “Penny Production Cessation Policy”, as submitted.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Community Development/Buildings: (Ovial, Celli, Johnson)**

1. Sewer Tap – 470 State Route 288 (Franklin Twp.)

A motion would be in order to approve the following sewer tap:

Austin Coburn, 470 State Route 288 (Franklin Twp.) – 1 tap, \$1,000

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

2. Exclusion from Beaver County CDBG Program

A motion would be in order to exclude the Borough from the Beaver County Community Development Block Grant Entitlement Program and continue to receive funds from the PA Department of Community and Economic Development as an entitlement community under Act 179.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**Blight: (Johnson, Mancini, Lamenza)**

**Technology: (Cragle, Johnson, Mancini)**

1. E-Safe Partners – Master Service Agreement

A motion would be in order to approve the Master Service Agreement from E-Safe Partners, as submitted.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

2. E-Safe Partners – IT Management & Support Agreement

A motion would be in order to approve the IT Management and Support Agreement from E-Safe Partners, as submitted. The cost for this service is \$1,075 per month. This amount will be paid from the General, Electric, & Sewage Funds.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

3. E-Safe Partners – Computer Server

A motion would be in order to approve the quote in the amount of \$9,313 from E-Safe Partners for the purchase, installation, licensing, etc. of a new computer server. This amount will be paid from the General, Electric, & Sewage Funds.

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

**X. UNFINISHED BUSINESS**

**XI. NEW BUSINESS**

**XII. MAYOR'S REPORT**

**XIII. MANAGER'S REPORT**

**XIV. ANNOUNCEMENTS**

Borough residents may drop off live Christmas trees (decorations removed) at Stiefel Park now through January 31  
Picnic shelter reservations will begin on the fourth Monday in **February** (Feb. 23) for Borough residents and beginning  
on the fourth Monday in **March** (Mar. 23) for non-Borough residents

Regular Council Meeting – rescheduled for Tuesday, January 20, due to Martin Luther King holiday  
???Special Council Meeting – February 9, 5:45pm – Adopt revised 2026 Budget (Tax Rate ???)

**XV. ADJOURNMENT**